

COLLEGE OF WILLIAM AND MARY
SCHOOL OF MARINE SCIENCE / VIRGINIA INSTITUTE OF MARINE SCIENCE

PRE-QUALIFYING INTERVIEW

The pre-qualifying interview is required of all M.S. and Ph.D. students. Master of Science students must complete the interview before the second Fall semester; Ph.D. students must complete it before the second Spring semester. The qualifying examination occurs six (6) months later.

Every student should have a pre-qualifying interview with his/her committee prior to his/her qualifying exam. The "Interview" gives the committee members a chance to find out what the student is thinking about for a thesis/dissertation topic as well as possible areas of deficiency in the student's background (i.e., what further courses or readings the student might need). In turn, the student gains better insight as to what his/her committee expects in terms of a prospectus and background knowledge.

The student will be asked to give a 5-10 minute oral presentation describing his/her interest and goals. The committee will then discuss with the student the knowledge required to meet these goals. In most cases, the interview should not last more than one hour or so. The interview is not an exam; one does not pass or fail the interview. Rather, the pre-qualifying interview provides useful information for both the student and the committee. Recommendations by the committee will be summarized in writing on the pre-qualifying interview form.

STUDENT FIRST NAME	STUDENT LAST NAME	DEGREE PROGRAM	BANNER ID
DEPARTMENT		EMAIL ADDRESS	

Brief Statement or Title of Dissertation or Thesis Research:

We have completed a prequalifying interview on _____ with the above-named student.
Month/Day/Year

Committee Summary and Recommendations:

APPROVALS		
(SIGNATURES OF ALL ADVISORY COMMITTEE MEMBERS REQUIRED)		
MAJOR ADVISOR NAME	SIGNATURE	DATE
CO-MAJOR ADVISOR NAME (IF APPLICABLE)	SIGNATURE	DATE
COMMITTEE MEMBER NAME	SIGNATURE	DATE
COMMITTEE MEMBER NAME	SIGNATURE	DATE
COMMITTEE MEMBER NAME	SIGNATURE	DATE
COMMITTEE MEMBER NAME	SIGNATURE	DATE
COMMITTEE MEMBER NAME	SIGNATURE	DATE

NEXT STEP: PLEASE RETURN THIS FORM TO THE VIMS/SMS REGISTRAR, WATERMEN'S HALL ROOM 253
OR SUBMIT ELECTRONICALLY TO REGISTRAR@VIMS.EDU.

OFFICE USE ONLY:

DATE RECEIVED:	ENTERED INTO MILESTONES:	ENTERED IN BANNER:	NOTIFIED STUDENT:	PROCESSED BY: