

## Writing Boot Camp Participation Agreement

Writing Boot Camp will take place from 8:30 am to 4:00 pm daily in the locations listed below.

On January 6th, there is a **mandatory orientation session for Boot Camp participants**: 8:30-10:00 a.m. in the Technology Classroom.

For the **Re-Boot/Write-In Boot Camp**, no orientation is scheduled. The Hargis Library and Technology Classroom are the locations for this event. Participants are required to attend at least a half-day session each day: 8:30-noon or 12:30-4:00.

In addition to the scheduled sessions, the Technology Classroom will be open for optional writing sessions each day (7:30 – 8:30 am (except Monday) and 4 – 5:30 pm).

All Writing Boot Camp participants will be expected to abide by the requirements listed below, which were provided to Office of Academic Studies by the VIMS GSA Executive Committee. The purpose of the requirements is to ensure a distraction free environment that will promote effective writing progress by all participants.

- I will arrive by 8:30 am and leave no earlier than 4:00 pm each day of the boot, or I will attend the 3.5-hour sessions that I registered for on the survey as a half-day Re-Boot/Write-In participant.
- I will arrive to the boot camp prepared to write. This includes completion of any literature reviews and/or data analyses prior to the start of the boot camp.
- I will work in the designated writing room and will take breaks only as needed.
- When in the writing room I will not talk, text, email, answer phone calls, surf the internet, or distract myself or others in any way.

To participate in the Writing Boot Camp, each student is required to pay a **refundable** \$50.00 deposit. The deposit serves as a monetary incentive to encourage full participation in the program. Participants who adhere to the requirements listed above and complete the boot camp will be refunded their full deposit. The deposit can be paid by check (payable to “VIMS”) or cash. Bring your deposit to the Cashier, if the Cashier is not available put your payment in an envelope with your name and Writing Boot Camp written on it in the Cashier’s drop box (on their office door). Deposits will be held by the VIMS Cashier. Checks will be returned and cash refunded to successful participants.

**I acknowledge that if I violate any of the above terms, I will forfeit my \$50.00 boot camp deposit.**

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

By signing below, I acknowledge that my academic advisor(s) is aware and supportive of my participation in the Writing Boot Camp. My advisor is also aware of the boot camp requirements I must abide by (as listed above) during boot camp hours.

**Option selected:** Writing Boot Camp (1/6 - 1/10) \_\_\_\_\_ Re-Boot/Write-In Boot Camp (1/6 - 1/10) \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_

Co-Advisor Signature (if applicable) \_\_\_\_\_ Date \_\_\_\_\_