Arrival Check-List

All Matriculating Students

☐ Submit Student Health Evaluation form to W&M Student Health (Aug. 31-Fall or Feb. 28-Spring)

☐ Submit your final official transcript(s) to VIMS Admissions

☐ Activate your W&Muserid

☐ Set up your email accounts – W&M through G Suite and VIMS through on-campus ITNS

☐ Forward your W&M email account to VIMS email account through G Suite

☐ Enroll in W&M Student Health Insurance OR submit waiver (July 31-Fall or Dec. 31 – Spring)

☐ Register for classes via myWM – (Begins Aug. 1-Fall or Jan 6-Spring)

☐ Submit photo for student ID card (mid-August)

☐ Complete I-9 form online – employer code 14621

☐ View your eBill via myWM - confirm enrollment in Student Health Insurance and pay premium (if applicable)

☐ Register your vehicle with W&M Parking Services for on-campus parking (optional)

☐ I-9 certification – provide original documents for certification process, before or during orientation

☐ Complete W4 and VA-4 tax forms via myWM on “Employee” tab

☐ Complete direct deposit authorization via myWM on “Employee” tab

☐ Complete Student Check-in Form and submit to Academic Studies

☐ Attend VIMS New Student Orientation (Aug 24-25, 2020)

International Students:

☐ Obtain required immigration documentation from Reves Center

☐ Attend International Student Orientation (mid-August)