

Arrival Check-List

All Matriculating Students

- Submit Student Health Evaluation form to W&M Student Health (Aug. 31-Fall or Feb. 28-Spring)
- Submit your final official transcript(s) to VIMS Registrar
- Activate your WMuserid
- Set up your email accounts – W&M through **wmApps** and VIMS through ITNS
- Forward your W&M email account to VIMS email account through **wmApps**
- Enroll in W&M Student Health Insurance OR submit waiver (July 31-Fall or Dec. 31 – Spring)
- Register for classes via **myWM** – (Begins Aug. 1-Fall or Jan 6-Spring)
- Submit photo for student ID card (mid-August)
- Complete I-9 form online – employer code 14621
- View your eBill via **myWM** - confirm enrollment in Student Health Insurance and pay premium (if applicable)
- Register your vehicle with W&M Parking Services for on-campus parking option
- I-9 certification – provide original documents for certification process (on Aug 26, 2019)
- Complete W4 and VA-4 tax forms via **myWM** on “Employee” tab
- Complete direct deposit authorization via **myWM** on “Employee” tab
- Complete Student Check-in Form and submit to Academic Studies
- Attend VIMS New Student Orientation (Aug 26-27, 2019)

International Students:

- Obtain required immigration documentation from Reves Center
- Attend International Student Orientation (mid-August)