

BATTEN SCHOOL OF COASTAL & MARINE SCIENCES & VIMS
REQUEST FOR PART-TIME STUDENT STATUS

STUDENT FIRST NAME	STUDENT LAST NAME	BANNER ID	DEGREE PROGRAM
--------------------	-------------------	-----------	----------------

Part-Time Student Status | Registration Requirements:

Students who have achieved candidacy, and completed course work and on-campus research, are allowed to finish the degree program in a special part-time registration status. These off-site degree-seeking students are not eligible for Batten School & VIMS assistantships, fellowships, or workshop funding and are not making use of on-site resources of VIMS or the William & Mary campus in Williamsburg. Depending on domicile, a part-time student pays for (1) credit hour at the out-of-state rate or (3) credit hours at the in-state rate during fall and spring semesters. During the summer, part-time students are required to register for (1) credit hour in order to maintain continuous enrollment. Approval for part-time status must be renewed each semester (including summer). Tuition support for a part-time student is at the discretion of the advisor, if appropriate funding sources are available.

Please provide your reason for requesting part-time student status:

Sample Form

I certify that I have met all eligibility requirements for part-time student status. I also confirm that I will not receive funding or utilize on-site campus resources at VIMS or William & Mary for the _____ term.

Term Year

Student Should Initiate

Student Signature

Date

Advisor Approval:

I certify that the above student has met all eligibility requirements for part-time student status. I also confirm my intention for providing tuition support for the above-named term.

MAJOR ADVISOR NAME	SIGNATURE	DATE
TUITION SUPPORT:	ADVISOR COMMENTS:	
CO-MAJOR ADVISOR NAME	SIGNATURE	DATE
TUITION SUPPORT:	CO-ADVISOR COMMENTS:	

Associate Dean for Academic Affairs Approval:

ASSOCIATE DEAN NAME	SIGNATURE	DATE
COMMENTS:		