

**COLLEGE OF WILLIAM AND MARY
VIRGINIA INSTITUTE OF MARINE SCIENCE
SCHOOL OF MARINE SCIENCE**

**P.O. Box 1346
Gloucester Point, VA 23062-1346
804/684-7000, Fax 804/684-7097**

PAYROLL DEDUCTION CONTRACT FOR STUDENT TUITION

CORPORATION 268

DEDUCTION CODE 070

I, _____, _____
PRINT FULL NAME PRINT SOCIAL SECURITY NUMBER

request a payroll deduction, established with a repayment goal of

\$ _____ for the _____ semester.

The deduction should begin in the pay period of _____,

and end during the pay period of _____.

The payroll deductions should be \$ _____

per pay period until the goal amount has been paid in full.

In the event that my assistantship is terminated, I withdraw from classes, or in any other manner my status as a student in good academic standing changes, I will immediately pay the remaining balance due on my payroll deduction.

SIGNATURE OF STUDENT

DATE

SIGNATURE OF GRADUATE DEAN
or Graduate School Registrar

DATE

TO BE COMPLETED BY GRADUATE SCHOOL REGISTRAR, CASHIER AND PAYROLL REPRESENTATIVE

TOTAL TUITION DUE: \$ _____ REGISTRAR _____

LESS LUMP SUM TUITION PAYMENTS: \$ _____ CASHIER _____

ADD/DROP ADJUSTMENTS \$ _____ REGISTRAR _____

TOTAL DEDUCTION GOAL AMT \$ _____ PAYROLL _____

PAY PERIOD AMOUNT \$ _____ PAYROLL _____