

**30 day Final Draft Distribution Form**

**College of William and Mary  
School of Marine Science/Virginia Institute of Marine Science**

**NOTIFICATION OF DISTRIBUTION OF THE FINAL DRAFT  
OF THE THESIS OR DISSERTATION  
TO THE STUDENT'S GRADUATE ADVISORY COMMITTEE**

**SMS Policy Reminder:** A **final draft** of the thesis or dissertation must be submitted to the student's advisory committee a minimum of thirty (30) days prior to the date of the seminar and defense.

The final draft of the thesis / dissertation of \_\_\_\_\_  
**Student's Name**

was distributed to his / her committee today, \_\_\_\_\_  
**Month/Day/Year**

**MAJOR PROFESSOR:** \_\_\_\_\_

TO THE STUDENT: After distributing copies of the FINAL DRAFT of your thesis or dissertation to members of your advisory committee, please return this signed Notification to the Graduate Dean's Office, Watermen's 233.

Prior to announcing a student's seminar and defense, the Graduate Registrar must have this Notification on file to verify compliance with the 30-day policy.

If known at this time, please indicate the tentative date of your seminar/defense:

\_\_\_\_\_  
**Day/Date/Month/Year**

The form to SCHEDULE the seminar and the defense should be submitted to the Graduate Registrar's Office for distribution of an announcement one to two weeks prior to the seminar and defense.

Rev. 1/07