

## **Minutes of Electronic Vote - Probation Policy for Student Performance in Core Courses**

The following motion was approved by a majority electronic vote of the Academic Council on 23 August 2000. This action will be reported in the minutes of the upcoming meeting on Wednesday, 13 September at 3:00 PM - thank you - John Olney

### **Probation Policy**

- 1 - Students receiving a D or F in a core course must retake the course (as per current Catalogue policy).
- 2 - Students receiving a C+, C or C- may either retake the course or take an exam (as defined by remedial plan).
- 3 - A Remedial Plan will be formulated for students receiving a grade lower than B- in a core course.
  - 3a - The remedial plan will be designed and approved by the core course instructor (s), the student's advisor and the Dean of Graduate Studies.
  - 3b - The remedial plan will specify the exam or the course-retake option required.
  - 3c - The exam will be in written form and administered in August of each year, prior to Fall semester.
  - 3d - The exam will be formulated and graded by the core course instructors and will consist of questions focusing on specific weakness(es) of the student, as determined by the core course instructors and detailed in the remedial plan.
  - 3e - The plan will be discussed with the student.
  - 3f - The plan must be approved prior to the Add/Drop deadline of the semester following the unsatisfactory course performance.
- 4 - The student will be on probation until satisfactory completion of the approved remedial plan.
- 5 - Failure to satisfactorily complete remedial plan within one year (defined as B- or less in the core course or on the exam) will result in dismissal of the student from the graduate program.