

Form for Pre-Approval of Prospectus by Advisor

College of William and Mary
School of Marine Science/Virginia Institute of Marine Science

NOTIFICATION TO ASSOCIATE DEAN OF GRADUATE STUDIES OF PROSPECTUS
APPROVAL & DISTRIBUTION TO STUDENT'S ADVISORY COMMITTEE
PRIOR TO THE QUALIFYING EXAMINATION DATE

SMS POLICY REMINDERS:

- (1) **The student's Major Advisor** must review and approve a draft **of the student's thesis or dissertation** prospectus **prior to its distribution to the other members of the student's advisory committee.**
- (2) At least three weeks prior **to the qualifying examination, the student is required to submit a draft of his/her approved prospectus to each member of the student's advisory committee and the faculty member who has agreed to be the Moderator of his/her examination.**

ADVISOR APPROVAL

I have completed a review of the draft of the (thesis) (dissertation)

Prospectus of _____, and give approval for its
(NAME OF STUDENT)

distribution today, _____, to the other members of
(Month/Day/Year of Distribution to Committee)

his/her advisory committee.

MAJOR PROFESSOR: _____

CO-ADVISOR: _____

TO THE STUDENT:

Please return completed form to the Office of the Associate Dean of Graduate Studies, c/o Graduate Registrar, Watermen's 253.

In addition, no later than two weeks ahead of the event, please provide by email to Fonda Powell fonda@vims.edu or Sue Presson (snpres@vims.edu) the information needed for a College-wide announcement of your Qualifying Examination:

(1) Day/Date/Time & Location, (2) Names of Advisory Committee Members, and (3) Title of your research.