

Form for Pre-Approval of Prospectus by Advisor

College of William and Mary
School of Marine Science/Virginia Institute of Marine Science

NOTIFICATION TO DEAN OF GRADUATE STUDIES OF PROSPECTUS APPROVAL &
DISTRIBUTION TO STUDENT'S ADVISORY COMMITTEE
PRIOR TO THE QUALIFYING EXAMINATION DATE

SMS POLICY REMINDERS:

- (1) **The student's Major Advisor** must review and approve a draft **of the student's thesis or dissertation** prospectus **prior to its distribution to the other members of the student's advisory committee.**
- (2) At least three weeks prior **to the qualifying examination, the student is required to submit a draft of his/her approved prospectus to each member of the student's advisory committee and the faculty member who has agreed to be the Moderator of his/her examination.**

ADVISOR APPROVAL

I have completed a review of the draft of the (thesis) (dissertation)

Prospectus of _____, and give approval for its
(NAME OF STUDENT)

distribution today, _____, to the other members of
(Month/Day/Year of Distribution to Committee)

his/her advisory committee.

MAJOR PROFESSOR: _____

CO-ADVISOR: _____

TO THE STUDENT:

Please return completed form to the Graduate Dean's Office in Watermen's Hall.

In addition, no later than two weeks ahead of the event, please provide by email to Fonda Powell fonda@vims.edu or Sue Presson (snpres@vims.edu) the information needed for a College-wide announcement of your Qualifying Examination:

(1) Day/Date/Time & Location, (2) Names of Advisory Committee Members, and (3) Title of your research.