

**COLLEGE OF WILLIAM AND MARY
VIRGINIA INSTITUTE OF MARINE SCIENCE
SCHOOL OF MARINE SCIENCE**

P.O. Box 1346
Gloucester Point, VA 23062-1346
804/642-7000, Fax 804/642-7097

PAYROLL DEDUCTION CONTRACT FOR STUDENT TUITION

CORPORATION 268

DEDUCTION CODE 070

I, _____, _____
PRINT FULL NAME STUDENT I.D. NUMBER

request a payroll deduction, established with a repayment goal of

\$ _____ for the _____ semester.

The deduction should begin in the pay period of _____,

and end during the pay period of _____.

The payroll deductions should be \$ _____

per pay period until the goal amount has been paid in full.

In the event that my assistantship is terminated, I withdraw from classes, or in any other manner my status as a student in good academic standing changes, I will immediately pay the remaining balance due on my payroll deduction.

SIGNATURE OF STUDENT

DATE

SIGNATURE OF ASSOCIATE DEAN OF ACADEMIC STUDIES
or DESIGNEE, SMS GRADUATE REGISTRAR

DATE

=====

TO BE COMPLETED BY GRADUATE SCHOOL REGISTRAR, CASHIER AND PAYROLL REPRESENTATIVE

TOTAL TUITION DUE: \$ _____ REGISTRAR _____

LESS LUMP SUM TUITION PAYMENTS : \$ _____ CASHIER _____

ADD/DROP ADJUSTMENTS \$ _____ REGISTRAR _____

TOTAL DEDUCTION GOAL AMT \$ _____ PAYROLL _____

PAY PERIOD AMOUNT \$ _____ PAYROLL _____