

**COLLEGE OF WILLIAM AND MARY**  
**School of Marine Science/Virginia Institute of Marine Science**

REQUEST FOR A CHANGE IN ADVISORY COMMITTEE AND/OR DEPARTMENT

I, \_\_\_\_\_, request approval for the following change(s)  
Student's Name, PRINTED

in my Advisory Committee for the degree of \_\_\_\_\_.

DATE: \_\_\_\_\_ Student's  
Signature: \_\_\_\_\_

**I. DEPARTMENT DECLARATION**

\_\_\_ REQUEST FOR A CHANGE IN DEPARTMENT DECLARATION,

From: \_\_\_\_\_

TO: \_\_\_\_\_

MY THESIS/DISSERTATION TOPIC (circle one) REMAINS UNCHANGED / HAS CHANGED TO:

\_\_\_\_\_

\_\_\_ NO CHANGE IN DEPARTMENT DECLARATION

**II. MAJOR PROFESSOR**

**I request the following change:**

PRINTED NAME

FROM: \_\_\_\_\_

\_\_\_\_\_  
(FOR CO-ADVISOR IF APPLICABLE)

SIGNATURE

DATE

TO: \_\_\_\_\_

\_\_\_\_\_  
(FOR CO-ADVISOR IF APPLICABLE)

\_\_\_\_\_  
(FOR CO-ADVISOR IF APPLICABLE)

-OVER-

**REQUEST FOR A CHANGE IN ADVISORY COMMITTEE AND/OR DEPARTMENT**

**III. COMMITTEE MEMBER(S)**

I request the following changes in the membership of my Advisory Committee:

\*DROP:

<u>Printed Name</u>	<u>Signature</u>	<u>Date</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

\*ADD:

<u>Printed Name</u>	<u>Signature</u>	<u>Date</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

**\*NOTE:** Signatures must be obtained for any committee members (including major or co-major professors) that are being **DROPPED** or **ADDED**.

PLEASE provide the address of **NEW** outside committee member below:

**OUTSIDE MEMBER Information** (if applicable) -- PLEASE ATTACH A VITA OF YOUR OUTSIDE COMMITTEE MEMBER

FULL NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_ AFFILIATION: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

ACTION OF THE ASSOCIATE DEAN OF ACADEMIC STUDIES:

*APPROVED / DENIED*

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

ASSOCIATE DEAN OF ACADEMIC STUDIES

IF DENIED, REASON: \_\_\_\_\_