

**THE VIRGINIA INSTITUTE OF MARINE SCIENCE  
SCHOOL OF MARINE SCIENCE  
2017 - 2018 MEMBERSHIP OF COUNCILS AND COMMITTEES  
February 2018**

**Indicates committee election/appointment needed by Dean and Director's Office  
Indicates committee election/appointment needed by Nominations and Elections Committee**

**The VIMS Faculty Council**

Chair (*Elected at-large by Faculty*)(3-year term)  
(*must be tenured and also serves as rep. to Faculty Assembly*)  
Vice-Chair (*Elected Faculty Council*)(1-year term)

Secretary and Faculty Secretary (*Elected by Faculty Council*)  
(1-year term)

Delegates (*Elected by Departments*)

Friedrichs, Carl	('19) (At-large) Chair
Seitz, Rochelle	('19) (BS) Vice-Chair ('18)
Friedrichs, Marjorie	('20) (BS) Secretary ('18)
Shields, Jeff	('19) (AHS)
Smith, Juliette	('20) (AHS)
Lipcius, Rom	('19) (FS)
McDowell, Jan	('18) (FS)
Reay, William	('20) (PS)
Shen, Jian	('19) (PS)

**Make-up: Two Delegates/one alternate from each department**  
(*elected by department*)

Term of office: Representatives - 3 years beginning 7/1  
Alternates - 1 year beginning 7/1

Chair of AC serves as member

Dean and Director of VIMS is a non-voting, ex-officio member

Associate Dean for Research and Advisory Services is non-voting, ex-officio member

Associate Dean for Academic Studies is a non-voting, ex-officio member

Brush, Mark	('20) Chair, AC
Wells, John	
Luckenbach, Mark	
Schaffner, Linda	

**Standing Committees of the Faculty Council**

**Faculty Status and Tenure Review**

(2-nominated by Dept. Elected by Faculty at-large)  
Make-up: 1 member from each dept.  
plus an additional member representing the Faculty at-large  
Term: 3 years beginning 7/1  
Chair: Elected from committee annually

Shields, Jeff	('20) at-large, TTE Chair ('18)
Anderson, Iris	('20) (BS)
Carnegie, Ryan	('20) at large, NTE
Lipcius, Rom	('18) (FS)
Vogelbein, Wolfgang	('18) (AHS)
Wang, Harry	('19) (PS)

**Nominations and Elections Committee**

Make-up: 1 member from each dept.  
Term: 3 years beginning 7/1  
Chair: Elected from committee annually

Friedrichs, Marjorie	('18) (BS)
Bonzek, Christopher	('18) (FS)
Vogelbein, Wolf	('19) (AHS)
Friedrichs, Carl	('21) (PS)

**Seminar Committee**

Make-up: 1 faculty member from each dept.  
Term: open  
Chair: elected from committee annually

Johnson, David	(BS) Chair ('18)
Hale, Rob	(AHS)
Weng, Kevin	(FS)
Gong, Donglai	(PS)
Bachand, Kristen	GSA
Song, Jingwei	GSA

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**SMS Academic Council**

Chair: (must be tenured and is elected at-large by SMS faculty) (Serves as rep. to Faculty Council and as VIMS representative to the W&M Faculty Assembly) (3-year term)	Brush, Mark ('20) (at-large), Chair Anderson, Iris ('18) (BS) ('18) Secretary Johnson, David ('18) (BS) Alternate Vogelbein, Wolfgang ('18) (AHS)
Secretary: (elected by AC members) (one-year term)	Reece, Kim ('18) (AHS) Alternate Scheld, Andrew ('20) (FS) Latour, Robert ('18) (FS) Alternate
Make-up: one rep. and alternate elected by SMS faculty in each dept.	Gong, Donglai ('20) (PS) Hein, Chris ('18) (PS) Alternate
GSA: Rep. & alternate (elected by GSA) (voice but no vote)	Schweiteman, Gail (GSA) Moriarty, Julia (GSA)
Term: Representatives - 3 years Alternates - 1 year	
Dean and Director of VIMS is a non-voting, ex-officio member Associate Dean for Academic Studies is a non-voting, ex-officio member Registrar is a non-voting ex-officio member	Wells, John T. Schaffner, Linda  Hay, Jennifer

**Standing Committees of the Academic Council (Elected by the Council)**

Membership determined by AC or as specified by bylaws,  
AC develops charge/function & supervises the selection of SMS members

**Academic Status and Degrees Committee**

Chair: (elected annually by Committee)	Graves, John ('20) (FS) Chair ('18) Reece, Kimberly ('20) (AHS)
Membership: composed of a faculty member elected by each dept.	Rivest, Emily ('18) (BS) Zhang, Joseph ('19) (PS)
Term: 3 years Associate Dean for Academic Studies is a non-voting, ex-officio member Registrar is a non-voting ex-officio member	Schaffner, Linda Hay, Jennifer

**Graduate Admission Committee**

Chair: (elected annually by Committee)	Hale, Robert ('19) (AHS) Chair ('18)
Membership: One member and one alternate elected by each department; 2-year term GSA representative and one alternate; non-voting	Song, Bongkeun ('18) (BS) Anderson, Iris ('18) (BS) Alternate Wargo, Andrew ('18) (AHS) Alternate Mann, Roger ('18) (FS) Scheld, Andrew ('19) (FS) Alternate Shadwick, Elizabeth ('19) (PS) *Shen, Jian ('18) (PS) Alternate Krask, Julie ('18) GSA Peterson, Cassidy ('18) GSA
*J. Shen will serve for E. Shadwick 1/1/18 - 4/30/18	Schaffner, Linda
Associate Dean for Academic Studies is a non-voting, ex-officio member	

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**Educational Policy Committee**

(Chair of SMS EPC represents SMS at Arts & Sciences EPC Meetings)

Chair: (elected annually by Committee)

Term: 3 years

Membership: One faculty member from each department  
and one graduate student

Chair of Academic Council is ex-officio member

Associate Dean of Academic Studies is ex-officio member

Registrar is ex-officio member

Hilton, Eric	('18) (FS) Chair ('18)
Smith, Walker	('20) (BS)
Newman, Michael*	('20) (AHS)
Gong, Donglai	('19) (PS)
Johnson, A.J.	GSA
White, Shelby	GSA
Brush, Mark	
Schaffner, Linda	
Hay, Linda	

\*Juliette Smith will assume M. Newman's term upon his retirement February 2018

**Student Research Grant Committee**

Elected by department

Chair elected by committee membership

Open term

Song, BK	BS (Chair)
Smith, Juliette	AHS
Brill, Richard	FS
Shadwick, Elizabeth	PS

**Quantative Skills Committee**

Open term

Newman, Michael	AHS
Marjy Friedrichs	BS
Latour, Robert	FS
Kirwan, Matthew	PS
Mary Fabrizio	At-Large
Isdell, Robert	GSA

**Exam Moderators**

Elected by department

Term: 3 years

Chair of Academic Council is ex-officio member

Associate Dean of Academic Studies is an ex-officio member

Anderson, Iris	('18) (BS)
Moore, Kenneth	('18) (BS)
Perry, James	('18) (BS)
Newman, Michael	('19) (AHS)
Shields, Jeff	('19) (AHS)
Graves, John	('20) (FS)
Mann, Roger	('18) (FS)
Shen, Jian	('19) (PS)
Kuehl, Steve	('20) (PS)
Harris, Courtney K.	(Substitute)
Schaffner, Linda	(Substitute)

**Graduate Fellowship Committee**

Elected by department

Chair elected by committee membership

Open term

Associate Dean of Academic Studies is an ex-officio member

Orth, Robert	BS, Chair
Kirwan, Matt	PS
Kaplan, David	FS
Newman, Michael	AHS
Schaffner, Linda	

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**Professionals & Professional Faculty Council**

Chair, Vice-Chair and Secretary elected annually by the Council  
Members elected to a 3-year term

Tomlinson, Carol	Office of Finance ('20) Chair ('18)
Tuckey, Troy	FS ('18) Vice-Chair ('18)
Hudson, Karen	Advisory Services ('18) Secretary ('18)
Cackowski, Celia	Marine Advisory Services ('20)
Dreyer, Jennifer	BS ('20)
Mitchell, Molly	CCRM ('18)
Musick, Susanna	Marine Advisory Services ('19)
Nuss, Sarah	CBNERR-VA ('19)
Small, Hamish	AHS ('19)

**Standing Committees of the Professionals and Professional Faculty (Elected by the Council)**

**Elections Committee**

Chair elected by Council from the nominees

Bradshaw, Julie	Co-Chair
Lawrence, Lisa	Co-Chair
vacant	

**Standing Administrative Committees of VIMS/SMS**

**Administrative Council**

Service is by position

Allen, Standish	Director, ABC
Anderson, Gary	CIO and Director, ITNS
Barrack, Betty	Executive Budget Administrator
Brabham, Mark	Director, Facilities Management
Brush, Mark	Chair, Academic Council
Coughlin, Carol	Director, Library
Fisher, Amy	Director, Advancement
Friedrichs, Carl	Chair, Faculty Council
Friedrichs, Carl	Chair, Physical Sciences
Graves, John	Chair, Fisheries Science
Grose, Thomas	Director, Safety & Env. Programs
Hartley, Troy	Director, VA Sea Grant
Hershner, Carl	Director, CCRM
vacant	Chief Financial & Administrative Officer
Luckenbach, Mark	Assoc. Dean of Research & Advisory Serv.
Malmquist, David	Director, News and Media
Martinez, Joe	Chief Operations Officer
Motley, Connie	Director, Sponsored Programs
Orth, Robert	Chair, Biological Sciences
Reay, William	Director, CBNERR-VA
Reece, Kimberly	Chair, Aquatic Health Sciences
Rudders, Dave	Interim Assoc. Director, Advisory Services
Snyder, Richard	Director, Eastern Shore Lab
Schaffner, Linda	Associate Dean of Academic Studies
Ward, Durand	Marine Superintendent
Wells, John	Dean and Director

**Emergency Management & Security Team**

Service is by position

Martinez, Joe	Chief Operations Officer, Chair
Anderson, Gary	CIO and Director, ITNS
Brabham, Mark	Director, Facilities Mgmt.
Grose, Tom	Director, Safety & Env. Programs
Hay, Jennifer	Registrar, Academic Studies
vacant	Chief Financial & Administrative Officer
Luckenbach, Mark	Assoc. Dean of Research & Advisory Serv.
Malmquist, David	Director, News and Media

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**Finance Working Group**

Service is by position

Barrack, Betty	Budget Director, Chair
Burrell, Regina	Financial Officer (BS)
Forester, Cindy	Financial Officer (FS)
Hornsby, Cynthia	Business Mgr. (Facilities Mgmt.)
Harris, Cynthia	Financial Officer (PS)
Ivey, Mike	Financial Officer (AHS)
Pelata, Debbrah	Business Mgr. (ABC)
Lawrence, Sally	Business Mgr. (CBNEER-VA)
Fleming, Dawn	Admin. Coordinator (CCRM)
Teagle, Cheryl	Business Mgr. (Adv. Service)
Ward, Linda	Business Mgr. (ESL)
Major, Terri	Financial Mgr. (Field Operations)
Holloman, Gail	Procurement Manager (Finance)
Birch, Carol	Procurement Specialist (Finance)
Tisdale, Grace	Procurement Specialist (Finance)
Motley, Connie	Director, Sponsored Programs
Small, Katherine Davis	Assistant Director, Sponsored Programs
Ivey, Pam	Sponsored Programs Administrator
Modispaw, Heather	Sponsored Programs Administrator
Washington, Adrian	Sponsored Programs Administrator
Woodard, Valerie	Sponsored Programs Administrator
Longest, Heather	VASG Fiscal Officer/Sponsored Programs Ad.
Pitsillides, Suzanne	Instit. Accountant & Financial Analyst
vacant	Chief Financial & Administrative Officer
Tomlinson, Carol	Senior Financial & Administrative Officer
Pressey, Sidne	Senior Accounting Analyst

**Committees Appointed by Dean**

**Accident Review Committee**

(Vehicular)

Grose, Thomas	Director, Safety & Environ. Programs (Chair)
Brabham, Mark	Facilities
Rogers, Mark	Facilities
Tomlinson, Carol	Risk Manager

**Diversity and Inclusion Committee**

Seitz, Rochelle	Biological Sciences (Chair '18)
Curry, Ronald	Facilities Management
Hilton, Eric	Fisheries Science
Ivey, Mike	Aquatic Health Sciences
Smith, Juliette	Aquatic Health Sciences
Nunez, Karinna	Center for Coastal Resource Management
Pressey, Sidne	Office of Finance
Seitz, Rochelle	Biological Sciences
Schwieterman, Gail	Fisheries Science
Benton, Will	ITNS
Tisdale, Grace	Office of Finance
Wargo, Andrew	Aquatic Health Sciences
Wilcox, Dave	Biological Sciences
Williamson, Shanna	Biological Sciences
Woodard, Valerie	Office of Sponsored Programs

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**Standing Committees of Diversity and Inclusion Committee (Elected by the Committee)**

<u>Communications</u>	Benton, Will Hilton, Eric Wargo, Andrew Williamson, Shanna
<u>Diversity and Inclusion Training</u>	Nunez, Karinna Schwieterman, Gail Smith, Juliette Wilcox, Dave
<u>Community Building/Social Events</u>	Benton, Will Ivey, Mike Pressey, Sidne Tisdale, Grace Woodard, Valerie

**Diving Control Board**

Annual meeting	Goins, James Johnson, Andrew Moore, Ken Seebo, Mike	Marine Safety Officer (Chair) GSA BS FS
Diving Safety Officer is ex-officio, non-voting member	Reisner, Wayne	

**Information Technology Advisory Committee: (Currently inactive according to IT Director 7/2013)**

**Parking Advisory Committee**

Vadas, George G	AHS, Chair
Borkey, Kenneth	Facilities Management
Brabham, Mark	Facilities Management
Forrester, Cindy	FS
Hein, Christopher	PS
vacant	Administration
Martinez, Joseph	Field Operations
Uhlig, Kelley	GSA

**Postdoctoral Program Committee**

(three year term)

Chris Hein  
Emily Hein  
Emily Rivest  
Jan McDowell  
Andrew Wargo  
All postdocs

**Radiation Safety Committee:**

Grose, Thomas	Director, Safety & Environ. Programs, Chair
Reece, Kimberly	AHS
Smith, Walker	BS
Kuehl, Steve	PS

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**Research Scientist Review Committee**

Luckenbach, Mark	Assoc. Dean of Research & Advisory Serv.
Allen, Stan	Director - ABC
Friedrichs, Carl	PS
Hershner, Carl	Director - CCRM

**Safety Committee: (Membership and Charge are under review by Safety Director 7/2013)**

**Space Committee**

Service is by position

Luckenbach, Mark	ADRAS, Chair
Allen, Standish K., Jr.	Director - ABC
Brabham, Mark	Director - Facilities
Friedrichs, Carl	PS - Chair
Graves, John	FS - Chair
Grose, Thomas	Director, Safety& Envir. Programs
Hartley, Troy	Director, VA Sea Grant
Hershner, Carlton	Director - CCRM
Martinez, Joe	Chief Operations Officer
vacant	Associate Director -MAS
Orth, Robert	BS-Chair
Reay, William	Director - CBNEERVA
Reece, Kimberly	AHS - Chair
Schaffner, Linda	ADAS

**Vending Commission Discretionary Committee**

(membership under revision Dec. 2017)

Tomlinson, Carol	Office of Finance, Vice-Chair
Pollard, Carol	Analytical Ser. Lab, Secretary
Burrell, Gina	BS
Hudson, Karen	Advisory Services
Lawrence, Sally	CBNERR - VA
Fleming, Dawn	CCCRM
MacIntyre, Alanna	AHS
Chattin, Melanie	FS
Gauthier, Debra	FS
vacant	Facilities
vacant	ITNS

**SMS/VIMS Awards Committee**

*(Three students, four staff members (one scientific, one from Facility Management, and two from administrative units) and four faculty reps, one from each department. Student members elected by the GSA, staff members appointed by Dean & Director, and faculty members elected by faculty in each department.)*

Students serve for 2 years; faculty for 3 years and staff members for 4 years.

Hein, Emily	('18) (Admin Staff) (Co-Chair)
Lerberg, Scott	('18) (Scientific Staff) (Co-Chair)
Coughlin, Carol	('21) (Admin Staff)
Hornsby, Cindy	('21) (FM Staff)
Gong, Donglai	('19) (PS)
Song, Bongkeun	('18) (BS)
Vogelbein, Wolf	('20) (AHS)
Weng, Kevin	('19) (FS)
Evans, Meredith	('19) (GSA)(AHS)
Beckensteiner, Jennifer	('18) (GSA)(FS)
Schatz, Katherine	('19) (GSA)(BS)
Tomlinson, Carol K.	(ex-officio)

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**Best Student Paper Award Committee**

Carnegie, Ryan	(AHS) Chair
Bilkovic, Donna	(BS)
Brill, Richard	(FS)
Kirwan, Matt	(PS)
Safi, Lucia	(GSA)

**Membership on Other Affiliated Committees and Societies**

**Postdoctoral Program Committee**

*Program Coordinator serves a 2-year, renewable term  
One faculty member from each department serves a 3-year term*

Wargo, Andrew	(AHS) Program Coordinator ('19)
Hein, Chris	(PS)
McDowell, Jan	(FS)
Rivest, Emily	(BS)
Luckenbach, Mark	ex-officio

**Society for Women in Marine Science (SWMS) - VIMS Chapter**

SWMS is a national organization committed to supporting women's issues and science

Rivest, Emily	(BS) Co-Leader, Faculty
Pease, Sarah	(AHS) Co-Leader, Student
Thibodeau, Tricia	(BS) Co-Leader, Student

**\*Membership on College-Wide Committee (elected at large by VIMS faculty or appointed by Dean/College Administration)**

***Please check the Provost's website for a complete list of Faculty serving on College-wide Committees***

<u>Admissions Policy Advisory Committee (3-year term)</u>	Lipcius, Romulad	('18) (FS)
<u>Assessment Steering Committee (3-year term)</u>	Linda Schaffner	
<u>Career Development Committee (2-year term)</u>	vacant	
<u>Commencement Policy Committee (3-year term)</u>	Anderson, Iris	('18) (BS)
<u>E-Learning Committee (3-year term)</u>	Gong, Donglai	('20) (BS)
<u>Equal Opportunity/Sexual Harassment 3-year term)</u>	Song, Bongkeun	('20) (BS)

**Faculty Assembly**

VIMS representatives are Chair of the Faculty Council and Chair of the Academic Council

Academic Affairs Committee (Chair, Academic Council)	Brush, Mark	BS
Executive Committee (Chair, Faculty Council)	Friedrichs, Carl	PS
Faculty Affairs Committee (Chair, Faculty Council)	Friedrichs, Carl	PS
Planning and Resources Committee (Chair, Academic Council)	Brush, Mark	BS

**\*Faculty Compensation Board**

(Representative serves a 3-year term and then serves as  
as the alternate for 3-years)

Harris, Courtney	('20) (PS)
Moore, Kenneth	('20) (BS) Alt.

Note: VIMS has an alternate on this committee; however, the College does not



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<u>*Faculty Hearing (6-year commitment)</u> (Representative serves a 3-year term and then serves as the alternate for 3-years)	Graves, John ('20) (FS) Vogelbein, Wolfgang ('20) (AHS) alt	
<u>Faculty Liaison to Board of Visitors (1-year term)</u> (members of Faculty Executive Committee)	Brush, Mark ('18)	
<u>Faculty Marshall</u>	Anderson, Iris (BS) indefinite	
<u>Green to Gold Committee (2-year term)</u>	Shields, Jeff ('19) (AHS)	
<u>Honorary Degrees Advisory Committee (3-year term)</u>	Wang, Harry ('18) (PS)	
<u>Information Technology Steering Committee (3-year term)</u>	Wells, John	
<u>International Advisory Committee (3-year term)</u>	Smith, Walker ('20) (BS)	
<u>Parking Advisory (3-year Term)</u>	Vadas, George G. ('20)	
<u>*Personnel Policy Committee</u> (Incumbent of PPC is PRC rep.; 6-year commitment) (Representative serves a 3-year term and then serves as the alternate for a 3-year term)	Zhang, Joseph ('20) (PS) Seitz, Rochelle ('20) (BS) alt Wells, John T. (ex-officio)	no mention of alt. on W&I
<u>*Procedural Review Committee (6 year term; also serves as PPC rep.)</u> (Incumbent of PRC is PPC rep.; 6-year commitment) (Representative serves a 3-year term and then serves as an alternate for a 3-year term)	Zhang, Joseph ('20) (PS) Seitz, Rochelle ('20) (BS) alt	
<u>Professionals and Professional Faculty Assembly</u>	Massey, Grace ('19) (PS) Varnell, Lyle ('18) (Admin)	
<u>Staff Assembly 2-Year Term)</u>	Katella, Chris ('18) (News & Media)	
<u>Student Conduct Council</u>	Beckensteiner, Jennif ('18) (FS) Johnson, Andrew ('18) (BS) Phillips, Oliva ('18) (FS)	
<u>Student Conduct &amp; Honors Appeals Board</u>	Bachand, Kristen ('18) (AHS) Corso, Andrew ('18) (FS) Goelz, Taylor ('18) (FS)	
<u>Strategic Planning Steering Committee (1-yr. term)</u> Committee membership by Jim Golden's Office (per Ruth Hines 8-24-12)	vacant	
<u>University Library Committee (3-year Term)</u> (Swem Library)	Friedrichs, Carl ('18) (PS) Coughlin, Carol (ex-officio)	
<u>W&amp;M DC Center Advisory Committee (3-year Term)</u>	vacant	

**\*Elected at-large by VIMS Faculty**

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**Committees listed below are not College-wide Committees - they are Compliance Committees appointed by the Vice Provost (per Provost Office 3/06)**

<u>Transportation Advisory Board</u>	No representative necessary								
<u>Institutional Animal Care and Use</u>	Contact Cindy Corbett W&M Office of Sponsored Programs for current membership								
<u>Institutional Biosafety</u>	<table border="0"> <tr> <td style="padding-right: 20px;">Carnegie, Ryan</td> <td>(AHS)</td> </tr> <tr> <td>McDowell, Jan</td> <td>(FS)</td> </tr> <tr> <td>Reece, Kimberly</td> <td>(AHS)</td> </tr> <tr> <td>(ex -officio) Grose, Thomas</td> <td>Director, Safety &amp; Environmental Programs</td> </tr> </table>	Carnegie, Ryan	(AHS)	McDowell, Jan	(FS)	Reece, Kimberly	(AHS)	(ex -officio) Grose, Thomas	Director, Safety & Environmental Programs
Carnegie, Ryan	(AHS)								
McDowell, Jan	(FS)								
Reece, Kimberly	(AHS)								
(ex -officio) Grose, Thomas	Director, Safety & Environmental Programs								
<u>Institutional Radiation Safety</u>	Grose, Thomas W. Director, Safety & Environmental Programs								

**VIMS-GSA Executive Officers, Elected**

GSA Co-President	Bienlien, Lydia	('18)
GSA Co-President	Thibodeau, Tricia	('18)
GSA Vice President	Braff, Pamela	('18)
GSA Secretary	Nepal, Vaskar	('18)
GSA Treasurer	Coleman, Dan	('18)
GSA First Year Rep	Guthrie, Amanda	('18)
GSA Library Liaison	Turner, Jessie	('18)